Little MSC Princess Program

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Miss MSC Organization's Little Princess Manual

PURPOSE OF THE LITTLE MSC PRINCESS PROGRAM

The Miss MSC Organization's Little Princess Program is for young ladies age five to eleven. The purpose of this program is to mentor young ladies who have an interest in someday competing in or working on the Miss MSC Pageants and to learn to promote and participate in community service. The current Miss MSC local titleholders will serve as mentors to the Little MSC Princesses. All Little MSC Princesses will participate in some aspect of the stage production numbers.

The Little Princesses will have the opportunity as provided by the local pageant director and local titleholders to be part of the titleholders' year. She is encouraged to attend appearances where the titleholder will speak and/or perform, with her, etc. The local titleholders are encouraged to engage the princess in any activity that she can to make her feel a part of her year as she prepares for the state pageants, as she represents her local pageant at various events throughout the year and as she promotes her platform and community service activities.

This program is also designed to give each child the experience of participating in a major stage production thus building confidence and self esteem along with artistic ability. In this year's production, each princess will be part of the finale during the Miss MSC Pageant.

The Miss MSC Pageants will be held in Memphis, TN, January 7, 2017 with competitions being held at St. Mary's Buckman Performing and Fine Arts. They may also participate in an additional number. A complete schedule will available in December.

Shay Bader-Wallace
Miss MSC Pageants Executive Director

TO: LITTLE MSC PRINCESSES AND PARENTS

Congratulations and thank you for your participation in the Little MSC Princess program. On behalf of the production team, we welcome you to our Miss MSC Pageant family. We are thrilled that you will be spending time with us during the Miss MSC Pageants. We think this will be a rewarding experience for your child. We appreciate everything the parents are doing to make this program a big success. This year promises to be fun and exciting.

The Little Princesses will participate in our pageant by accompanying a contestant on stage during the evening wear competition. In addition, the Little Princesses will participate in a production number. This production number choreography will be sent via email in December. Please work with your child to ensure they arrive to the pageant knowing the choreography.

WARDROBE:

Evening Gown	Solid White Gown
Production	Red Top Black Bottoms Black Jazz Shoes or Black Shoes *Red Hair Bow will be provided.

You will receive a schedule in December. Rehearsal is the day of the pageant and possibly the night before. This is To Be Determined. Rehearsals are very casual, so warm-ups, jeans, etc. with tennis shoes would be most appropriate. We request no sandals, flip-flops, Crocs, or open back shoes be worn due to safety concerns.

You will need to email a headshot photo (color or black & white; head & shoulders only – we reserve the right to crop full length photos) not to exceed the size of 5 x 7 (at least 200dpi) for the Miss MSC program book no later than December 1st. Please email to: shay@missmemphispageant.com and be sure to identify the contestant in the subject and body of the email.

The email photo and the $100.00 registration fee must be turned in to the Miss MSC Organization by the December 1st deadline. (All other paperwork should be sent on the deadlines noted in this packet.) This registration fee can be check or money order only or may be sent via paypal upon approval from the Executive Director. Please note that any returned checks are subject to a $50.00 penalty fee.

Please note that you do not have to be a resident of Tennessee to participate. You can be from anywhere in the Midsouth – Tennessee, Arkansas, Mississippi...

We can't wait to see you in January!

FORMS

Welcome to the Little MSC Princess Program. Your participation is thoroughly appreciated.

Many of the forms contained within this manual do require a signature and must be sent via U.S. Mail or may be scanned and sent via email.

We hope you have a great pageant year. Remember, we are here to assist you in any way possible. Please call if you have any questions whatsoever.

Checklist

DEADLINE DECEMBER 1:
Official Application and Registration Fee
Program Book Information
Headshot Photo

DEADLINE DECEMBER 10:
Name & Pronunciation Form
Statement of Understanding
Guidelines of Conduct / Infraction of Rules
Broadcast Consent & Release

This checklist is a comprehensive list of all the items that you will need to file with the Miss MSC Organization.

Once you fill the PDF forms out, they will need to be printed and mailed to the Miss MSC Organization, Shay Bader-Wallace, 10862 Nichols Blvd. #30-9 Olive Branch, MS 38654. or scan signed documents and email to shay@missmemphispageant.com

GENERAL RULES AND SUGGESTIONS

1. The Executive Director has complete charge of all activities during pageant week. She has full authority to make decisions governing contact with Tiny MSC Princesses.

2. No one is permitted backstage at any time, except security, stage personnel and pageant officials. No one may enter the LITTLE MSC PRINCESS area at any time, except authorized personnel.

3. One female parent or guardian may be present in the holding area for any needed wardrobe changes. This person must be approved by the Executive Director and will be issued a badge. A schedule breakdown of outfit changes will be given at workshop.

4. All problems or complaints should be reported to the Little MSC Princess Committee Chairman immediately. Regardless of how small or large a complaint, please report it. A PROBLEM CANNOT BE SOLVED IF NO ONE KNOWS ABOUT IT EXCEPT THE PRINCESS.

5. From the time a princess arrives for the pageant, until the pageant is completed, a Princess is under the jurisdiction of the Miss MSC Organization and must abide by its rules and regulations.

6. Any Princess whose conduct is deemed unbecoming by the Miss MSC Organization will be asked to withdraw from the Little MSC Princess Program

7. You are required to wear your badge AT ALL TIMES.

8. While the child is backstage in the performers room waiting to be brought onstage, please have them bring something to keep them busy. You may bring a pillow and blanket (please have the child's name on them). Reading or coloring may help the child to relax & make time go faster when not on stage. Cell phones and electronic devices will be allowed as long as the sound is turned off. Use at your discretion. They must not be backstage, however. Only in the performer waiting room. If they are brought backstage and are not turned off there could be interference with the microphones.

9. All Princesses must be checked in and out with their Little MSC Princess Group Committee Leader at all production rehearsals and at the pageant.

I HAVE READ THE ABOVE "GENERAL RULES AND SUGGESTIONS" AND AGREE TO ABIDE BY THE SAME

Princess Name (Please print): _____

Parent or Legal Guardian Signature: _____

Date: _____

OFFICIAL APPLICATION
(Please print or type CLEARLY)

Princess Full Name: _____

Princess Name for Publication:_____
As it is to appear in ALL publicity, in the program book, and on stage.

Age: _____ Date of Birth: _____

Address: _____

City: _____ State: _____Zip Code: _____

Home: ( ) _____ Cell: ( ) _____

Work: ( ) _____ Other: ( ) _____

Mothers Name: _____

Occupation: _____

Email address: _____

Fathers Name: _____

Occupation: _____

Email address: _____

School: _____ Grade: _____

Siblings (First name & Age): _____

Favorite TV Show or Movie (List One Only): _____

What do you want to grow up to be? _____

Who is your role model (List One Only): _____

$100.00 fee includes:

- Tiny MSC Princess Crown
- Participation in production number at MSC Pageant.
- Participation in/invitation to various appearances including parades and speaking appearances
- Name and Photograph in the Program Book
- Little Princess Shirt
- Other Gifts to be determined.

Any medical conditions or allergies that we should be aware of:
_____
_____

NAME AND PRONUNCIATION FORM

Name as you wish to be in the program book and announced on stage:

_____

Phonetic Spelling of Your Name as to be announced by Emcee:

_____

Help can be found here: www.pronouncenames.com

STATEMENT OF UNDERSTANDING

As parents of _____ we are hereby submitting her application for approval by the local pageant Executive Director. We agree to conduct ourselves at all times in a professional manner as to not embarrass our daughter or the Miss MSC Organization. We will ensure that our daughter will conduct herself in the proper manner at all times. We further understand that it is at the sole discretion of the local pageant director when an invitation will be extended to the princess to attend various activities with the local titleholder. The director's decision will be based in whole or in part on whether the function is age appropriate and how beneficial it is to the mentoring process of the princess. We understand that this is not a competition, but one of a mentoring and learning process conducted by the Miss MSC Organization and agree to abide by all decisions made by the Miss MSC Organization relative to the Little MSC Princess Program,

DATE: _____

PARENT(S) SIGNATURE(S):

_____

_____

GUIDELINES OF CONDUCT

The Guidelines of Conduct for Princesses are the foundation upon which the image and reputation of the Miss MSC Organization has been built and will continue to be the basis for its operation.

1. A Little MSC Princess will conduct themselves at all times with the dignity, grace and good manners of young women who exemplify the integrity of American youth.

2. A Princess must observe all rules and regulations from the time of her arrival until her departure.

3. A Princess will not participate in any interview, picture, and press contact or any type of publicity other than at regularly scheduled events unless a member of the Miss MSC Organization is present.

4. A Princess will not attend parties, meetings, and social events or make public appearances other than at regularly scheduled events of the Miss MSC Pageant.

INFRACTION OF RULES

If a Princess' conduct is deemed unsatisfactory by the Chairman of the Little MSC Princess Committee and by this conduct the image and good name of the Miss MSC Pageants, Little MSC Princess Program is deemed to be jeopardized the following process is followed:
1. The Chairman of the Committee will issue a warning to the princess in the presence of another Pageant Official. The Princess' parents will also be notified immediately.

2. If the condition causing this warning is corrected, no further action will be taken.

3. If the condition is not corrected, the Chairman will notify the Executive Director of the Miss MSC Pageants. They will be given all the particulars regarding the infraction of rules and further actions would be the result of her decision.

I HAVE READ AND UNDERSTAND THE ABOVE "INFRACTION OF RULES AND PRECEPTS OF CONDUCT" INFORMATION AND DISCUSSED THEM WITH MY CHILD.

I AGREE TO ABIDE BY THESE PRECEPTS OF CONDUCT

Parent/Guardian Signature: _____
Date: _____

PROGRAM BOOK INFORMATION

There will be a special section in the Miss MSC Pageants Program Book devoted to the Little MSC Princesses. The deadline for this form and the required photo will be December 1. Due to the time-frame necessary to process the program book, WE WILL NOT ACCEPT LATE PHOTOS OR PROGRAM BOOK INFORMATION. If you need a reasonable extension, you may consult with the Executive Director.

Please submit the following:
ONE HEADSHOT PHOTOGRAPH

The photo MUST be color or black & white and e-mailed to shay@missmemphspageant.com. The minimum size accepted will be 4x6 and the maximum size should not exceed 8x10. The photo in the program book will be reproduced in black & white.

Please keep the photo to head and shoulder only. Any full body photos will be edited and cropped at our discretion.

Please complete the information below for the program book EXACTLY as you wish it to appear with the photo. Please print or type in order to alleviate any errors.

Name:_____

Age: _____

Date of Birth: _____

ALL Parents' Names: _____

EX: John & Jane Doe OR
John Doe & Jane Smith OR
John and Carol Doe & Jane and Larry Smith

Hometown: _____

_____ Yes, I would like to purchase a separate ½ PRINCESS SALUTE PAGE in the program book for my princess for an additional $50.

We would love for you to sell an ad in the program book so we offer extra time to submit them. This is optional. Salute page advertisement and money should be sent to the Miss MSC Pageant no later than December 1. All money for ads will go directly to the scholarship fund to help us increase the scholarship awards for our Teen and Miss contestants. We greatly appreciate any effort to sell ads!

BROADCAST & PUBLICATION CONSENT & RELEASE FORM

PRINCESS NAME:_____

I give my consent to the use of videotapes, film, photographs, and recordings of my child for broadcast, web site and other uses, commercial and otherwise, by the Miss MSC Organization.

In giving this consent, I release the Miss MSC Organization, it's agents and assigns, from any liability for any personal or property rights which I might have in connection with such materials, and waive any rights to approve accompanying written or narrative material.

I, as her parent/guardian, have read the statement above and agree to the terms within.

Signature of Parent/Guardian: _____
Print Name: _____
Date: _____